

The MSH Construction Company

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EMPLOYMENT APPLICATION

The MSH Construction Company does not unlawfully discriminate on the basis of race, color, creed, religion, gender (including pregnancy, childbirth, breastfeeding, or related medical conditions), national origin, ancestry, age, physical or mental disability, medical condition including genetic characteristics, or any information based on genetic background, family-care status, military and veteran status, citizenship status, immigration status, primary language, marital status, or sexual orientation, gender identity, or gender expression where a person's gender-related appearance and behavior may not be stereotypically associated with the person's assigned sex at birth, or any other consideration made unlawful by federal, state, or local laws. This prohibition also includes a perception that anyone has any of those characteristics, or is associated with a person who has or is perceived as having any of those characteristics. Additionally, the Company does not discriminate against any employee who is an officer, warrant officer, or enlisted member of the military or naval forces of the state or of the United States because of that membership. The MSH Construction Company also makes reasonable accommodations for disabled employees and employees with sincerely held religious beliefs. All employment at The MSH Construction Company is "at will", meaning that future employment between you and The MSH Construction Company can be terminated at any time, with or without advance notice, and with or without cause.

Revised 01/12/2018

The information requested below is necessary for the specific position for which you are applying.

PLEASE PRINT ALL INFORMATION
REQUESTED EXCEPT SIGNATURE

APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE PAGES 1-3.

DATE _____

Name _____
Last First Middle

Present address _____
Number Street City State Zip

Email: _____

Telephone: _____

Cell: _____

Days/hours available to work:

No Pref: _____ Thur: _____

Mon: _____ Fri: _____

Tues: _____ Sat: _____

Wed: _____ Sun: _____

Position Applied for (1) _____

And salary desired (2) _____

(Be specific)

How many hours can you work weekly? _____

Can you work nights? _____

I acknowledge that I may be required to work overtime as assigned

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When are you available to start work? _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	DID YOU GRADUATE?	MAJOR & DEGREE
High School			<input type="checkbox"/> YES <input type="checkbox"/> NO (If No, # of Years Completed _____)	
College			<input type="checkbox"/> YES <input type="checkbox"/> NO (If No, # of Years Completed _____)	
Bus. or Trade School			<input type="checkbox"/> YES <input type="checkbox"/> NO (If No, # of Years Completed _____)	
Other			<input type="checkbox"/> YES <input type="checkbox"/> NO (If No, # of Years Completed _____)	

HAVE YOU EVER WORKED OR ATTENDED SCHOOL UNDER A DIFFERENT NAME? Yes No

If yes, please provide that name: _____

ARE YOU UNDER 18 YEARS OLD? Yes No

If yes, please attach a copy of your work permit.

IF YOU WERE OFFERED A POSITION, DO YOU HAVE THE LEGAL RIGHT TO WORK IN THE UNITED STATES?

Yes No

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WORK EXPERIENCE: Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name of Employer: Address: City, State, Zip Code: Phone Number: May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name and Phone # of Last Supervisor	Employment Dates
	Name: Phone Number:	From: To:
	Your last job title:	
Reason for leaving (be specific):		
List job duties, skills used or learned, advancements or promotions while you worked at this company:		

Name of Employer: Address: City, State, Zip Code: Phone Number: May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name and Phone # of Last Supervisor	Employment Dates
	Name: Phone Number:	From: To:
	Your last job title:	
Reason for leaving (be specific):		
List job duties, skills used or learned, advancements or promotions while you worked at this company:		

Name of Employer: Address: City, State, Zip Code: Phone Number: May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name and Phone # of Last Supervisor	Employment Dates
	Name: Phone Number:	From: To:
	Your last job title:	
Reason for leaving (be specific):		
List job duties, skills used or learned, advancements or promotions while you worked at this company:		

If applicable, please refer to the attached job description for the position for which you are applying. Are you able to perform all these tasks with or without reasonable accommodation? Yes No

Please describe which tasks, if any, you will need accommodation to perform, and explain what type of accommodation you will need below:

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Do you have a reliable means of transportation to work? Yes No

FOR JOBS WHERE DRIVING IS A REQUIREMENT, you will be required to provide a valid driver's license and proof of automobile insurance.

Will you be able to provide both? Yes No

Please list at least three individuals qualified to give an opinion of your professional work ability and work experience. Two out of three should be previous supervisors.

Name	Relationship	Employer	Phone Number

Did you complete this application yourself Yes No If not, who did? _____

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

Note: It is the practice of **The MSH Construction Company** to maintain a safe, and efficient working environment. As part of this practice, we conduct background/reference checks. In addition, if hired, you must furnish proof of your authorization to work in the United States as specified under applicable U.S. Immigration Laws. One of these documents must be photo identification. If you are employed by **The MSH Construction Company** you understand and agree that your employment is on an "at will" basis and may be terminated with or without cause, with or without notice at any time, at the option of either **The MSH Construction Company** or yourself. You understand that as a condition of employment all applicants will be asked to sign a confidentiality, non-disclosure agreement. Failure to sign or abide by such agreements may result in dismissal.

- _____
Initial (1) I certify that the answers I have given to the foregoing questions and statements are true and correct, under penalty of perjury of the laws of my state and federal law, and I authorize **The MSH Construction Company** to verify them.
- _____
Initial (2) If I obtain employment resulting from this application, I agree to comply with all orders, rules, and regulations of the Company.
- _____
Initial (3) I authorize **The MSH Construction Company** to conduct reference checks from my former employers and authorize all educational institutions to give transcripts of my records and grades. I release them and their organizations from all liability for any damage whatsoever for issuing same.
- _____
Initial (4) If hired, a copy of my most recent payroll check stub and evidence of my highest education degree may be required prior to start date.
- _____
Initial (5) If upon investigation, anything in this application is found to be untrue, I understand that I will be subject to dismissal at any time during the period of my employment.
- _____
Initial (6) I understand that, in connection with my application for employment or during my employment if I am employed, **The MSH Construction Company** may obtain background check information either from publicly available records or through an investigative consumer reporting agency. If information is received through publicly available records (*pursuant to California Civil Code section 1786.53*):
- I waive the right to receive a copy of any public record that the Company may obtain about me.
 - I do not waive the right to receive a copy of any public record that the Company may obtain about me.

I have read, acknowledge, understand, and agree to the above.

SIGN AND DATE HERE:

Signature

Date